

COVID19: Full Opening Risk Assessment and Action Plan

SCHOOL NAME: Lewknor Primary School

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This COVID19: Risk Assessment and Action Plan document sets out the decisions taken, and measures put in place to prepare for the full opening of the school and ensure the school continues to operate in a safe way.

Schools must comply with health and safety law, which requires them to assess risks and put in place proportionate control measures. Schools should thoroughly review their health and safety risk assessments and draw up plans for the autumn term that address the risks identified using the system of controls set out below. These are an adapted form of the system of protective measures that will be familiar from the summer term. Essential measures include:

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- active engagement with NHS Test and Trace
- formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

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**The template below includes examples in grey, these are not exhaustive, and schools should adapt/edit/develop this RA to suit their sites on-going requirements informed by the OCC COVID19 schools full opening September 2020 guidance document and GOV.UK guidance-see link at the end of the document.*

**The completed RA should be regarded as a 'working document' and reviewed regularly (determined by the school) particularly at the start of the new term.*

Theme	Control Measures	Risk to Implementation	Risk Level Pre-Action	Action Required / Decision Made	Action Completed Date	Risk Level Post-Action
Engagement in Risk Assessment and Planning	Risk assessment process fully engages staff, Governing Body, Trust Board of Directors and Union Representatives.		L	All staff at school to be made aware of the most up-to-date risk assessment and planning ASAP. Governors before FGB on 21 st September. Risk assessment to be made available to other stakeholders.	September 2020	L
Preparing Buildings and Facilities	<p>Premises and utilities have been health and safety checked and building is compliant.</p> <ul style="list-style-type: none"> • Water treatments • Fire alarm testing • Repairs • Grass cutting • PAT testing • Fridges and freezers • Boiler/ heating servicing • Internet services • Any other statutory inspections • Insurance covers reopening arrangements 		M	<p>Water storage tanks to be inspected annually.</p> <p>Continue fire alarm testing, repairs etc</p> <p>Evidence of grass cutting in signing in book (MK Watts), for example, 7/9/2020.</p> <p>Fridges and freezers cleaned over summer holidays.</p> <p>Internet services – TIO – ongoing.</p> <p>PAT Testing booked 29/9/2020.</p>	<p>Autumn term</p> <p>On-going</p> <p>On-going</p> <p>Every half term</p> <p>On-going</p> <p>Annually in September</p>	L

				Insurance cover checked.	On-going	
	Office staff to work from home if necessary		L		DC to continue to monitor	L
	Entry and exit routes to the school are in place, any physical changes and/or signage required to allow social distancing are in place.	Ensure smooth running of drop-offs and pick-ups. Timings may change.	M	<p>Maintain as much social distancing as is reasonably practicable</p> <p>One-way system in place to enter and exit the school. Signage in place.</p> <p>Continue to ensure all staff are on duty to assist children (and parents).</p>	From September 2020	L
	Consideration given to premises lettings and approach in place. https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak	N/A				

	Consideration given to the arrangements for any deliveries.	Ensure small gate leading to the playground is unlocked at the beginning of the day.	L	Staff on duty in playground to assist with deliveries. For example, delivery men will be directed the best route to take to the front door. Deliveries to be left on table outside front door.	On-going from last term	L
Emergency Evacuations	<p>Evacuation routes are confirmed, and signage accurately reflects these. <i>NB In the event of emergency the priority is getting out of the building calmly regardless of social distancing.</i></p> <p>Consideration given to PEEP – buddies are assigned or reassigned according to available persons.</p> <p>Arrangements in place to support individuals with reduced mobility including cover arrangements in the case of reduced numbers of staff.</p>	<p>N/A</p> <p>N/A</p>	L	<p>Continue to practise fire drills and lockdown drills every term (as per usual).</p> <p>Health and Safety governor to continue to do regular spot checks on site that includes checking signage.</p>	Ongoing	L
Cleaning and waste disposal	Enhanced cleaning regime is in place in line with COVID19: Cleaning in non-healthcare settings guidance.			Enhanced cleaning schedule implemented throughout the site, ensuring that contact	Ongoing	L

				<p>points, worksurfaces, door handles, taps etc. are all thoroughly cleaned and disinfected regularly. (Clean Genie and school caretaker)</p> <p>Hand paper towels and handwash are to be checked and replaced as needed by teaching staff and school caretaker (also Clean Genie staff)</p> <p>Enhanced cleaning regime in place for toilet facilities particularly door handles, locks and toilet flush.</p>	<p>Clean Genie and Avril has confirmed that the cleaners clean all hard surfaces, including door handles etc. They use a spray called Virucidal which kills covid 19 on hard surfaces. (email 8/9/20)</p>	
	Cleaning staff capacity is adequate to enable enhanced cleaning regime.			<p>Deep clean (as per usual) over summer holidays.</p> <p>Clean Genie clean every evening and at weekends.</p> <p>Teaching staff and caretaker clean throughout the day.</p>	On-going	L

	<p>Adequate cleaning supplies and facilities around the school are in place.</p> <p>Arrangements for longer-term continual supplies are also in place.</p>		<p>M</p>	<p>Hand sanitiser available at the school entrance and in all classrooms and offices.</p> <p>Waste bins in classrooms.</p> <p>Disposable tissues in each classroom to implement the 'catch it, bin it, kill it' approach.</p> <p>Stock check and ordering schedule reviewed, and order made.</p>	<p>On-going</p>	<p>L</p>
	<p>Sufficient time is available for the enhanced cleaning regime to take place.</p>		<p>M</p>	<p>All staff advised to leave the site before cleaners arrive.</p>	<p>On-going</p>	<p>L</p>
	<p>Waste disposal process in place for potentially contaminated waste.</p>		<p>M</p>	<p>Waste bags and containers to be kept closed and stored separately from communal waste for 72 hours (when necessary).</p> <p>Waste collected from side entrance – no staff or children around during collection times.</p>	<p>On-going</p>	<p>L</p>

	Process in place for safe removal and/or disposal of face masks.		M	Staff have been advised on safe processes.	On-going	L
Classrooms	Classrooms have been re/arranged to allow as much space between individuals as practical.		L		Since full reopening in June 2020	L
	Classroom entry and exit routes have been determined and appropriate signage in place.		L		Since full reopening in June 2020	L
	Appropriate resources are available within all classrooms e.g. IT, age specific resources. NB: sharing of equipment should be limited to the bubble. Shared materials and surfaces should be cleaned and disinfected more frequently and before/after the equipment has been used by pupils in a different bubble.	Soft toys, cushions and beanbags not easily washable.	L	Remove items, or limit use of items, which cannot easily be cleaned. Children reminded at the start of term about new school rules on hygiene and cleaning. Teachers to remind children as and when.	On-going	L
	Non-essential equipment or resources which are not easily washable or wipeable have been removed.		L			
	Information posters are displayed in every classroom, at the main entrance, places visible to those at	Few information posters displayed.	L	Children to produce information	Autumn term	L

	the school gate, in the staffroom and in all toilets.			posters for their classroom.		
	Furniture arranged to minimise contact as much as possible e.g. Desks side by side, facing front, where age appropriate.		L	Furniture has been re-arranged since June 2020, and then again over the summer holidays.	Since June 2020 and on-going	L
Staffing	<p>Staffing numbers required for entire eligible cohort have been determined including support staff such as facilities, IT, midday and office/admin staff.</p> <p>Including at least one of the following:</p> <ul style="list-style-type: none"> • Paediatric First aider (where children under 3yrs) • Designated Safeguarding Lead (DSL) • SENCO • Caretaker/site member • Office staff member 	N/A	L	<p>Continue to monitor staff provision.</p> <p>VH and NH.</p> <p>DC and KW fully trained.</p> <p>DC. Nikki Hemmings. Gemma Pryce.</p>	Ongoing	L
	Approach to staff absence reporting and recording in place. All staff aware.		L	DC to continue to monitor.	Ongoing	L
	Risk assessments in place for those staff who were previously working from home due to shielding, (clinically vulnerable and/or living with someone in these groups),	N/A				

	and appropriate arrangements for mitigating risk are identified.					
	Plans to respond to increased sickness levels are in place. Cover arrangements determined (including leaders and safeguarding designated leads) – on a weekly rather than daily basis to minimise contacts.		M	Contingency Plan in place which covers how to respond to increased sickness levels but school may have to close if numbers are high. DC arranges cover arrangements as and when.	On-going	L/M
	Consideration given to staff clothing expectations and information shared with staff.		L	Staff have been informed of new guidelines regarding cleaning clothing.	September 2020	L
	Approaches for meetings and staff training in place.		L		On-going	L
	Staffing roles and responsibilities with regards to the contingency of remote provision alongside in-school provision agreed and communicated.		L	Staff have been aware of guidelines for several months. School follows advice from OCC.	On-going	L
	Consideration given to the options for redeployment of staff to support the effective working of the school. If redeployment is taking place staff are aware of controls and processes in respect of tasks, they are unfamiliar with.		L	Staff were redeployed to cover for one teacher's absence.	On-going	L

Approach to support wellbeing, mental health and resilience in place, including bereavement support		L	Staff are aware of support and advice for schools and pupils available from OCC http://schools.oxfordshire.gov.uk/cms/schoolsn ews/guidance-bereavement-and-loss	On-going	L
How staff are supported to follow this within their own situations and that of pupils and colleagues is clear.					
Use of staff rooms should be minimised, although staff must still have a break of a reasonable length during the day.		L	Staff on duty over lunchtimes. Teachers tend to eat in own classrooms, TAs eat in intervention rooms at different time slots.	On-going	L
Staff are clear on returning to work guidance.		L		Guidance shared in September 2020	L
Process in place for use of the limited number of self-testing kits.			https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested		
The approach for inducting new starters has been reviewed and updated in line with current situation.	N/A				
Return to school procedures are clear for all staff.		L		Guidance shared in September 2020	L
Any staff contracts that need to be issued, extended or amended considering the current situation have been.	N/A				

	Any HR processes that were in-train prior to or put on hold due to the COVID19 emergency, have been appropriately resolved.	N/A				
	<p>Arrangements in place for any visitors/ contractors on site, protocols and expectations shared.</p> <p>NB: Their employer may require them to wear PPE. This should be documented as part of the risk assessment carried out by the Contractor.</p>		L	Check with the contractor any requirements their employer has specified before visit. Share school protocols. Few contractors come into school building.	On-going	L
	<p>Arrangements in place for any externally employed adults delivering learning in school e.g. sports coaches, music tutors, forest school leaders. Protocols and expectations shared.</p> <p>https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#section-3-curriculum-behaviour-and-pastoral-support</p>		L	Risk assessments have been completed, eg, music tutors.	On-going	L
Group Sizes	All children are included in distinct groups/ 'bubbles' that do not mix with other groups		L	Bubbles have been set since September 2020. Bubbles use own toilets	On-going	L

				and have allocated playground space. Also staggered drop-off and pick-ups.		
	Staffing allocations to groups determined, minimising contact with multiple groups as much as possible.		L			L
Social Distancing	<p>Arrangements for social distancing in place to consider:</p> <ul style="list-style-type: none"> • Staggered school drop off/pick up times and locations (if possible) without reducing teaching time • Staggered or limited amounts of moving around the school/ corridors • Classroom design • Break and lunch times are staggered. Plans for social distancing during these times in place, such as when queuing for lunches • Toilet arrangements 		L	<p>Consider how to group children during drop-off and pick-up in wet weather.</p> <p>Staggered drop-off and pick-up times / breaks etc have been operating since June.</p> <p>Toilet arrangements and new classroom design in place since June.</p>	On-going	L
	Approach to avoiding children and young people entering school congregating and breaching social distancing is in place.		L	Procedure for entering and leaving school has been in place since June 2020.		L

	<p>Approach to potential breaches of social distancing in place, including in the case of repeat or deliberate breaches.</p>		<p>L</p>	<p>New behaviour policy in place since September 2020. Policy was shared with teachers and pupils. Available on website.</p> <p>Share new behaviour policy with TAs and governors (September 2020).</p> <p>Social distancing in the Reception class is not possible for most of the time.</p>	<p>September 2020 and on-going.</p>	<p>L</p>
	<p>Approach to assemblies – if still occurring, plan in place to manage social distancing.</p> <p>https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#section-1-public-health-advice-to-minimise-coronavirus-covid-19-risks</p>		<p>L</p>	<p>Assemblies have been held within year group bubbles since September.</p> <p>Assemblies to be shared through teams meetings (Autumn term).</p>	<p>From September 2020</p>	<p>L</p>

	Social distancing plans communicated with parents, including approach to breaches.		L	Plans communicated with parents (parents also informed about new behaviour policy).	On-going	L
	Arrangements in place for the use of the playground, including equipment.		L	Enhanced safe cleaning process in place for outdoor equipment since June 2020. Bubbles have been allocated different spaces within playground since September 2020.	Since June 2020 From September 2020	L
Transport	Information shared with parents regarding pupils travelling to school, encouraging walking and avoiding public transport as much as possible.		L		Since June 2020	L
	Dedicated school transport follows the grouping/ bubble arrangement in line with the protocols in school, as much as possible.	N/A				
	Support in place for pupils who have no alternative, to access public transport safely, adhering to social distancing protocols where possible.	N/A				
	Arrangements in place with transport providers to support any agreed staggered start/end time,	N/A				

	where reasonably practicable to do so.					
Catering	Arrangements in place to provide food to pupils on site, including the requirement of universal free school meals.		L	Kids Packed Lunch Company has continued to provide food throughout lockdown and after.	On-going	L
	Arrangements for when and where each group will take lunch (and snack time if necessary) are in place so that children do not mix with children from other groups.		L	Children eat lunch within their own classroom – see break and lunch duty rota, September 2020.	From September 2020	L
PPE	PPE requirements understood and appropriate supplies in place. Long term approach to obtaining adequate PPE supplies in place.		L	Staff have been made aware of PPE requirements since lockdown. Supplies are monitored by DC, teachers and caretaker.	On-going	L
Response to suspected/ confirmed case of COVID19 in school	<p>Approach to confirmed COVID19 cases in place: during school day</p> <ul style="list-style-type: none"> Which staff member/s should be informed/ take action? Area established to be used if an individual is 		L	<p>Staff have been advised about protocol.</p> <p>Updates are given as and when.</p>	<p>Since beginning of lockdown.</p> <p>On-going</p>	L

	displaying symptoms during the school day and needs to be isolated <ul style="list-style-type: none"> • Cleaning procedure in place • Arrangements for informing parent community in place 					
	Approach to confirmed COVID19 cases in place: outside of school hours <ul style="list-style-type: none"> • Approach to relocating pupil away from certain parts of the school to clean, if possible • Cleaning procedure in place • Arrangements for informing parent community in place 		L	Staff have been advised about protocol.	Since March 2020.	L
	Process in place for all staff to engage with the NHS Test and Trace process.		L	See GOV.UK and public health guidance for more information.	Ongoing	L
Pupil Re-orientation	Approach and expectations around school uniform determined and communicated with parents.		L	Expectations communicated before children came back to school in September 2020.		L

<i>back into school after a period of closure/ being at home</i>	Changes to the school day/timetables shared with parents.		L	Changes communicated before children came back to school in September 2020.		L
	All students instructed to bring a NAMED water bottle each day. Robust water fountain cleaning arrangements in place, if determined safe to use!		L	All pupils bring named water bottle each day (some pupils have two bottles). Water fountains are not in use.		L
	Approach to preparing pupils for a return to academic work and new social situations is developed and shared by all teaching staff. This includes bringing together pupils who have remained in school during closure and those at home and celebrating non-academic achievements of pupils whilst at home/ during school closure.		L	Focus on PSHE at the start of the new year. Staff aware to look out for children's mental health and well-being issues.	On-going	L
	Approach to supporting wellbeing, mental health and resilience, including bereavement support is in place.		L	School to follow DfE and OCC advice as and when.	On-going	L
	Re-orientation support for school leavers is developed.		L	Support given to Y6 leavers at the end of the summer term.	Summer term 2020.	L
	Consideration of the impact of COVID19 on families and whether any additional support may be required: • Financial		L		DC to monitor.	L

	<ul style="list-style-type: none"> Increased FSM eligibility Referrals to social care and other support PPG/ vulnerable groups 					
Remote Education Contingency Plan	All students have access to technology and remote learning offer is available to be switched on as a contingency when needed.	Bubble or individual children need to self-isolate because of a positive case of COVID19.	L	School to organise training (Microsoft Teams) through TIO. Remote learning contingency available and ready to be 'switched-on' when needed. Oak provision - Refer to GOV.UK guidance.		L
Safeguarding	Consideration given to any pupils who may need support with their return to school and consultation has been undertaken with the family and other agencies involved.	Two boys from one family – there is some anxiety about returning to school. No outside agencies involved with the family.	M	DC to contact the family and share information ASAP. Reassure family that systems are in place to keep children safe and learning in a fun and relaxed environment.	September 2020	
	Staff are prepared for supporting wellbeing of pupils and receiving any potential disclosures.		L	Staff training to continue throughout the first term. Staff have much experience of supporting the well-being of pupils. DC continues to deal with any disclosures.	On-going	L

	Updated Child Protection Policy in place.		L	Most recent Child Protection Policy has been adopted and will be shared with all stakeholders in September 2020.	September 2020	L
	Where appropriate, work with other agencies, such as social care, has been undertaken to support vulnerable pupil to return to school.	N/A				
	Where physical contact is required in the context of managing behaviour, ensure appropriate hygiene measures are in place to mitigate any risk of transmission.	N/A				
Curriculum / learning environment	Current learning plans, revised expectations and required adjustments have been considered.		L	Teachers to conduct baseline assessments in September 2020 with the view to fill in gaps in children's learning.	From September 2020 and on-going.	L
	Consideration has been given to what activity is more difficult/ not possible to be undertaken with social distancing in place? Each activity should be risk assessed and should not be run unless the risks can be mitigated insert link		L	DC continues to monitor all advice and reports back to all stakeholders. The school aims to provide an enriching, full and broad curriculum while keeping the children	On-going	L

	<ul style="list-style-type: none"> • PE guidance on the phased return of sport and recreation and guidance from Sport England for grassroots sport. Advice from organisations such as the Association for Physical Education and the Youth Sport Trust • Practical science lessons https://www.cleapss.org.uk/ • DT/ FT https://www.data.org.uk/for-education/primary/ • Swimming https://www.swimming.org/swimengland/pool-return-guidance-documents/ • EVC advice guidance states non overnight visits acceptable https://www.gov.uk/government/publications/coronavirus-covid-19-travel-advice-for-educational-settings/coronavirus-travel-guidance-for-educational-settings 			and staff as safe as possible.		
	Whole school approach to adapting curriculum (S/M/L term), including:		L	Experienced staff are very aware how to adapt curriculum to	On-going	L

	<ul style="list-style-type: none"> Wellbeing curriculum recognising 'non-curriculum' learning that has been done capturing pupil achievements/ outcomes utilising the DFE 'catch-up' funding and programmes 			<p>ensure children make steady progress and feel safe at all times.</p> <p>There are plans in place to employ extra staff (catch-up funding).</p>		
	Student behaviour policy reviewed and reflects the current circumstances.		L	Policy reviewed in September 2020. Policy shared with all stakeholders in September.	September 2020	L
SEND pupils	<p>Approach to provision of the elements of the EHCP including health/therapies in place.</p> <p>https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#B</p>		L	<p>DC is aware of new guidance.</p> <p>We currently have no pupils on EHCPs.</p>		L
	Annual reviews.	N/A				
	Requests for assessment considered.	N/A (at the moment)				
	<p>Consider any SEN pupils who may need support with their return to school and consult with the family and other agencies involved.</p> <p><i>Including any support required for pupil to</i></p>		L	All SEND pupils have managed the return to school without problems. DC to continue monitoring.		L

	<i>understand new rules i.e. social distancing.</i>					
Attendance	Approach to promoting and supporting attendance for all pupils determined, including those who may be anxious.		L	DC and GP to continue to monitor attendance. See GOV.UK guidance-see link at the end of the document.	On-going	L
	Approach to support for parents where rates of persistent absence were high before closure.			This applies to very few families but DC to monitor.	On-going	
Communication	Information shared with staff around the full opening plan, returning to site, amendments to usual working patterns/practices and groups.		L	Staff have been kept informed since last term. See GOV.UK guidance.	July 2020	L
	Governors/Trust Board of Directors consulted on full opening plans.		L	Governors were informed last term.	July 2020	L
	Union representatives consulted on full opening plans.	N/A				
	Risk Assessment published on website		M	Risk Assessment to be published on website – September.		L
	Communications with parents on the: <ul style="list-style-type: none"> Plan for full opening Social distancing plan Wellbeing/ pastoral support/ support and 		L	Parents have been informed about all these matters.	DC continues to monitor any new Government guidance and will inform parents of any changes ASAP.	L

	<p>acknowledgement to parents of home learning</p> <ul style="list-style-type: none"> • Attendance • Uniform • Transport • Behaviour • NHS Test and Trace • Staggered start and end times • Expectations when in school and at home (if self-isolating is necessary) • Anticipated sanctions for breach of school guidelines and processes 					
	<p>Pupil communications around:</p> <ul style="list-style-type: none"> • Changes to timetable • Social distancing arrangements • Staggered start times • Expectations when in school and at home (if self-isolating is necessary) • Travelling to and from school safely 		L	<p>Teachers informed their pupils at the start of the new school year.</p> <p>Parents are also encouraged to talk to their children when they receive an update from school.</p>	On-going	L
	On-going regular communication plans determined to ensure parents are kept well-informed		L	Letters, website updates, social media – on-going.	On-going	L
	Meetings and decisions that need to be taken are prioritised.		L	Remote discussions on full re-opening held at FGB and Evaluation Day.	July 2020	L

Governors/Trust Board of Directors/ Governance	Governors are clear on their role in the planning and full opening of the school, including support to leaders.			Governors reported they were clear about new protocols and procedures.	July 2020	
	Approach to communication between Leaders and governors is clear and understood.					
	Governors prepared for start of school year (clerking, etc).		L	All governors prepared.	Summer term 2020. DC to report back at first FGB meeting, 21st September.	L
School events, including trips	The school's annual calendar of events has been reviewed and decisions made on cancelling or going ahead with events in the immediate term, including school trips. https://www.gov.uk/government/publications/coronavirus-covid-19-travel-advice-for-educational-settings/coronavirus-travel-guidance-for-educational-settings		L	Teaching staff met to draw up diary dates at the end of the summer term. Further discussion at INSET in September. See GOV.UK guidance.	June 2020 September 2020 On-going	L
Finance	Additional costs incurred due to COVID19 are understood and clearly documented.		L	See GOV.UK guidance. School has received free PPE from OCC and central government.	DC and SB to monitor. On-going	L

				Further funding available from DfE in Autumn term.		
	Claims submitted for reimbursement for example, increased premises related costs; additional cleaning; support for FSM		L	<p>School received no extra funding for additional cleaning.</p> <p>School ensured that those entitled to FSM received vouchers throughout the period of lockdown and over the summer holidays. Kids Packed Lunch Company continued to deliver lunches daily for those FSM children who returned to school in June.</p>	Since lockdown.	L
	Any loss of income understood, including the impact of lettings and the financial implications of possibly not restarting.	N/A				
	Insurance claims, including visits/trips booked previously.		M	<p>School to continue to chase money owed from cancellation of residential trips.</p> <p>All parents received refund in summer term. Refunds were paid out of school budget.</p>	On-going	L

	Reintroduction or re-contracting services, such as: <ul style="list-style-type: none"> • Cleaning • IT support • Catering 		L	Cleaning, IT support and catering services continued through the lockdown period.		L
	Consideration given to any support that may be brokered through working together, for example, partnerships, trusts etc.			Partnership working focussed on HT support and well-being.	On-going	
Before and after school clubs	Approach in place for before/after school clubs implements the necessary protective measures. https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak			Wrap-around care, including breakfast club and after school club, has re-started. School has taken on three new employees and has devised a more efficient system to collect in funds. We plan to open further after school clubs, eg, sport, in the future.	On-going DC, SB and GP to monitor.	