December 2020

APPLICATION FOR FREE SCHOOL MEALS

Dear Parents,

We would like to make you aware of the Free School Meals scheme, which operates in our school. Pupils whose parents are in receipt of particular support payments and meet certain criteria may be eligible to receive free school meals.

Please note that the Free School Meals (FSM) scheme is different to the Universal Infant Free School Meal (UIFSM) scheme which is available to all pupils in EYFS and KS1 (Reception and Years 1 and 2), regardless of income.
The relevant support payments include:

- **Income Support (IS) or Employment Support Allowance (IR) (ESA(IR))** – proof of entitlement is in the form of a Job Centre plus letter or FF260 form or letter from the Department of Work & Pensions. ESA (C) is not eligible

- **Income Based Jobseekers Allowance** (IBJSA) – proof of entitlement is in the form of a Job Centre plus letter.

- **Support under part VI of the Immigration and Asylum** Act 1999 – proof of entitlement is in the form of a Home Office letter.

- **Child Tax Credit**, provided that Working Tax Credit is not included, and that your 'annual income for Tax Credit purposes' does not exceed a threshold figure. – proof of entitlement is assessed by the 'TC602 Award Notice'

- **The Guarantee element of State Pension Credit** will be an additional qualifying 'benefit' – proof of entitlement is assessed by the 'Pension Credit M1000 Award Notice'.

Should you feel you might qualify, please complete the attached application form and contact the school office to arrange an appointment to bring your completed form together with your proof of entitlement. We require original up to date copies to be produced as we are unable to authorise free school meals without the necessary paperwork.

Should you be entitled to the free school meals scheme you should be aware that you have a legal duty to inform your school of any changes to your support payment. Re-application to the scheme will be required on a six monthly basis.

Regards,

Gemma Pryce

School Administrator