



Lewknor Church of England Primary School

Job Description – EYFS Teacher



OXFORD DIOCESAN
BOARD OF EDUCATION

Purpose

The successful candidate will be expected to carry out the duties of a teacher in accordance with the Teachers' Pay and Conditions Document and other relevant statutory provisions, and to carry out other such associated duties as are reasonably assigned by the Head teacher.

Professional responsibilities

- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils, incorporating the areas of learning for
- Early Years Foundation Stage in line with the policies of the school.
- To facilitate, support and monitor the overall progress and development of all pupils.
- To foster a learning environment and educational experience, which allows pupils to fulfil their individual potential.
- To share in the development of the EYFS curriculum, methods of teaching and assessment and their review.
- To support and contribute to the school's responsibility for safeguarding children.

Responsible for

- Co-operation and close liaison with parents and guardians, professionals within Early Years Foundation Stage and the wider school, including fellow staff and colleagues from external agencies (for example, specialist teachers from support services and health professionals).
- Working with others to plan and coordinate work both indoors and outdoors.
- Motivating and stimulating children's learning abilities, encouraging learning through experience.
- Liaising with the Year 1 teacher to ensure the smooth transition between EYFS and Year 1.

Generic responsibilities

- Teaching all areas of the foundation stage, which is focused on helping the children achieve early learning goals.

- Providing pastoral care and support to children and providing them with a **secure** environment in which to learn.
- Developing and producing visual aids and teaching resources.
- Organising learning materials and resources and making imaginative use of resources.
- Assisting with the development of children's personal/social and language abilities.
- Supporting the development of children's basic skills, including physical coordination, speech and communication.
- Encouraging children's mathematical and creative development through stories, songs, games, drawing and imaginative play.
- Developing children's curiosity and knowledge.
- Working with others and contributing to the strong and experienced team ethos of the school, to plan and coordinate work both indoors and outdoors
- Sharing knowledge gained with other practitioners and parents
- Observing, assessing and recording each child's progress and preparing reports for external agencies.
- Attending in-service training.
- Attend and lead assemblies.
- Ensuring the health and safety of children and staff is maintained during all activities, both inside and outside the school.
- Keeping up-to-date with changes in the curriculum and developments in best practice.
- To be adaptable, flexible and have a sense of fun and humour.

Other duties

- To play a full part in the life of the school community, and support its distinct ethos.
- To follow and actively promote the school's policies and procedures.
- To comply with health and safety policy and undertake risk assessments as appropriate.
- To actively pursue own personal and professional development.

