

**Lewknor Church of England Primary School**  
**Admissions Policy**  
**January 2015 – review January 2016**

Children who will be five during an academic year are of statutory school age and will attend full-time from the September of the start of that academic year. The Headteacher, may on occasion agree for a child who is not yet 5 years to have a regular full day out of school each week before the start of the half-term in which the child is five. This arrangement would be permanent and does not mean the child can be taken out of school on an ad-hoc basis.

Admissions for entry into the Foundation Stage, as well as in-year admissions to other year groups, are co-ordinated by the local authority, Oxfordshire County Council as we are a voluntary controlled Church of England school.

The Admissions process is explained in detail on the OCC website and parents/ carers can apply directly online for school places. If you are unable to apply on line you can request an application form from the school.

For further details, log on to [www.oxfordshire.gov.uk/admissions](http://www.oxfordshire.gov.uk/admissions) or write to

Oxfordshire County Council  
County Hall,  
New Road,  
Oxford OX1 1XD

Signed ..... (Headteacher)      Date January 2015

Signed ..... (Chair of Gov)      Date January 2015